



Report of: **Service Director, Public Protection**

Meeting of	Date	Agenda Item	Ward(s)
Licensing Sub-Committee	15 August 2017		Clerkenwell

Delete as appropriate		Non-exempt
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**Subject: TEMPORARY EVENT NOTICE APPLICATION
THE OLD SESSIONS HOUSE, 22 CLERKENWELL ROAD, LONDON**

1. Synopsis

- 1.1 This is a hearing to determine a Temporary Event Notice (TEN) in respect of the above premises. The application was submitted on the 28 July 2017 and is seeking to allow:
 - The sale by retail of alcohol for consumption on and off the premises, the provision of regulated entertainment and the provision of late night refreshment from 10:00 until 00:00 on Monday 18 September until Sunday 24 September 2017 for 499 people.
- 1.2 The TEN is applied for under section 100, Part 5 of the Licensing Act 2003. The nature of the event is described as a pop up fashion show and exhibition operated by Burberry. The event will cover the ground to fourth floors of the building, however, the licensable activities will only take place on the ground floor. The applicant has attached a copy of the plan of the premises showing where on the ground floor licensable activities will take place.
- 1.3 The application states that the following undertakings will be in place for the duration of the TEN;
 - SIA registered security will be on duty during the hours of the event.
 - No drinks shall be taken onto the public highway.
- 1.4 This application is subject to an objection from Environmental Health relating to the following licencing objectives:
 - i. The prevention of Public Nuisance

1.5 The Environmental Health Officer has been in verbal and emailed consultation with the applicant about the measures they will have in place to negate noise nuisance from the premises in an attempt to resolve this matter.

2. Recommendations

2.1 To determine the TEN under Part 5 of the Licensing Act 2003 as the Licensing Sub-Committee consider appropriate for the promotion of the Licensing Objectives.

2.2 The Committee can decide to:

- i. allow the TEN for the specified event, or
- iii. prohibit the TEN by way of a counter notice.

3. Background

3.1 The property does not hold a premises licence. There was a premises licence in place until March 2015 when the premises licence was surrendered. The licence was in the name of the Masonic Centre and allowed the following activities.

- The provision of regulated entertainment 24 hours daily
- The provision of late night refreshment from 23:00 until 23:30 Monday to Saturday
- The sale of alcohol for consumption on the premises from 10:00 until 23:00 Monday to Saturday and from 12:00 until 22:30 on Sunday.

3.2 The premises have not applied for any Temporary Event notices in 2017.

3.3 Papers are attached as follows:-

Appendix 1: application form;

Appendix 2: Pollution Team's representation and correspondence requesting information;

Appendix 3: Correspondence between the applicant and Environmental Health Officer

Appendix 4: map of premises location.

4. Conclusion and reasons for recommendations

4.1 The Council is required to consider this application in the light of all relevant information, and either refuse the TEN or approve it if the LSC consider that the TEN can proceed and promote the licensing objectives.

Background papers:


The Council's Statement of Licensing Policy

Licensing Act 2003

Secretary of States Guidance

Final Report Clearance

Signed by


Service Director – Public Protection

Date

10/8/17

Received by

Head of Scrutiny and Democratic Services

Date

Report author: Licensing Service

Tel: 020 75027 3031

E-mail: licensing@islington.gov.uk

Thomas & Thomas

Partners LLP

Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)	
1. Your name	
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Other (please state)
Surname	Webster
Forenames	Emma-Jane
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)	
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)
Surname	
Forenames	
3. Your date of birth	■■■■ ■■■■ ■■■■
4. Your place of birth	■■■■■■■■■■
5. National Insurance Number	■■■■■■■■
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)	
■■■■■	
■■■■■■■■■■	
Post town ■■■■■	Postcode ■■■■■
7. Other contact details	
Telephone numbers	
Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	

8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)	
Our ref: XXXXXXXXXX Thomas & Thomas Partners LLP 38a Monmouth Street	
Post town London	Postcode WC2H 9EP
9. Alternative contact details (if applicable)	
Telephone numbers: Daytime	020 7042 0417
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	Rpeeramode@Tandtp.com

2. The premises	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
22 Clerkenwell Green London EC1R 0NA	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Please describe the nature of the premises below. (Please read note 4)	
Temporary event for a pop up fashion show and exhibition, operated by the established fashion brand Burberry. The event will be on ground to fourth floor, with licensable activities being restricted to the ground floor only as per appended plan.	
Please describe the nature of the event below. (Please read note 5)	
See above - The following undertakings are proposed:	

- SIA registered security will be on duty during the hours of the event;
- No drinks shall be taken onto the public highway.

3. The licensable activities	
Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)	
The sale by retail of alcohol	<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment	<input checked="" type="checkbox"/>
The provision of late night refreshment	<input checked="" type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 7)	<input type="checkbox"/>
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8)	
Monday 18 th to Sunday 24 th September 2017	
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9)	
10:00 to 00:00	
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10)	499
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only <input type="checkbox"/>
	Off the premises only <input type="checkbox"/>
	Both <input checked="" type="checkbox"/>

<p>Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment. (please read note 12)</p> <p>N/a</p>

4. Personal licence holders (Please read note 13)		
Do you currently hold a valid personal licence? (Please tick)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority		
Licence number Date of issue Date of expiry Any further relevant details		

5. Previous temporary event notices you have given (Please read note 14 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year		
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

6. Associates and business colleagues (Please read note 15 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

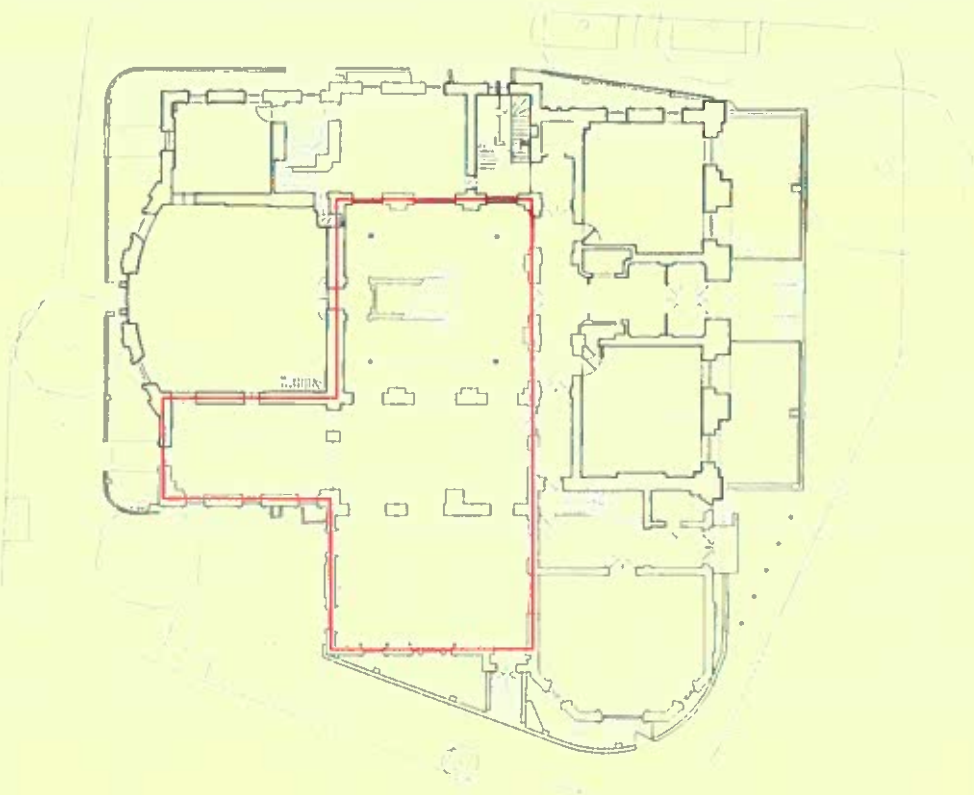
7. Checklist (Please read note 16)	
I have: (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input checked="" type="checkbox"/>
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority	<input type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Made or enclosed payment of the fee for the application	<input checked="" type="checkbox"/>
Signed the declaration in Section 9 below	<input checked="" type="checkbox"/>

8. Condition (Please read note 17)
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

9. Declarations (Please read note 18)	
<p>The information contained in this form is correct to the best of my knowledge and belief. I understand that it is an offence:</p> <p>(i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine not exceeding level 5 on the standard scale; and</p> <p>(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.</p>	
Signature	<i>Thomas & Thomas</i>
Date	28/07/2017
Name of Person signing	Thomas & Thomas Partners LLP as solicitors on behalf of the applicant

For completion by the licensing authority

10. Acknowledgement (Please read note 19)	
I acknowledge receipt of this temporary event notice.	
Signature	On behalf of the licensing authority
Date	
Name of Officer signing	



BURBERRY
EVENT PRODUCTION

SWH DESCRIPTION
GROUND FLOOR PLAN

ISSUING TITLE

SCALE 1:2250 A1
DWG

NOTES

1. This drawing is issued as a guide only and does not constitute a contract. It is the responsibility of the client to ensure that all necessary permissions and approvals are obtained before construction commences. The client shall be responsible for any and all costs associated with the design and construction of the project.

2. All dimensions are given in millimeters unless otherwise stated. Dimensions are to the center of lines unless otherwise stated. Dimensions are to the center of lines unless otherwise stated.

SWH NUMBER

REVISIONS
REV

Islington Licensing Authority
Licensing Act 2003

REPRESENTATION FORM FROM RESPONSIBLE AUTHORITIES IN RESPECT OF A
TEMPORARY EVENT NOTICE

Your Name	Anne Brothers
Responsible authority and job Title	Noise Liaison Officer, Noise Team
Postal and email address	222 Upper Street, London N1 1XR anne.brothers@islington.gov.uk

Name of the premises you are making a representation about	The Sessions House
Address of the premises you are making a representation about	22 Clerkenwell Green
Date and times of notice	Monday 18 – Sunday 24 September 2017, 10:00 – 00:00 daily
Normal or Late TEN (If representation is for a late TEN then counter notice will be issued)	Normal

This representation relates to the following licensing objective(s)

Please tick one or more boxes

- 1) the prevention of crime and disorder
- 2) public safety
- 3) the prevention of public nuisance

Recommended actions to promote the licensing objectives:

- 1) The following conditions of the premises licence, as detailed below, be imposed
- 2) The TEN be modified as follows:
- 3) Additional information needs to be supplied by applicant:
- 4) The responsible authority considers that the notice should be refused by the Council's Licensing Committee

Annex 1 conditions (please specify)



Annex 2 conditions (please specify)

Annex 3 conditions (please specify)

Suggested modifications (for example times, dates, capacity)

Please detail the evidence supporting your representation and / or the reason for your representation. Please use separate sheets if necessary

I attach correspondence with the applicant's legal representative.

I was seeking information about how sound would be limited and clarification regarding potential off sales as the application was contradictory on that point.

At time of writing I have not had any further response from the applicant's legal representative.

Therefore Pollution Team objects to this application as our reasonable enquires have not been addressed.

Signed:

Anne Bonner

Date: 2 August 2017

Please send this form along with any additional sheets to the applicant. A copy should be sent to:
Islington Council, Licensing Team, 222 Upper Street London N1 1XR or email to

licensing@islington.gov.uk

This form must be returned within the Statutory Period. For more details please check with the Licensing Team on 020 7527 3031

To be completed and returned by applicant

Name of the premises	
Address of the premises	
Date and times of proposed temporary event	

1) I am happy to accept the representation and conditions/modifications recommended by the responsible authority	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
2) I wish to withdraw my application for a temporary event notice	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
3) I do not accept the suggested conditions or recommendations and I wish to proceed with the notice to the next available Licensing Sub Committee	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Signed: _____	Date: _____			
Print name: _____				

A copy should be sent by post to: Islington Council, Licensing Team, 222 Upper Street London N1 1XR or email to licensing@islington.gov.uk

This form must be returned within 5 working days.

Applicants are encouraged to enter into negotiations and supply additional information to the relevant responsible authority, where appropriate prior to formally returning this notice.

For more details please check with the Licensing Support Team on 020 7527 3031

From: Brothers, Anne
Sent: 31 July 2017 16:27
To: 'Rpeermamode@Tandtp.com' <Rpeermamode@Tandtp.com>
Cc: Hughes, Alexandra <Alexandra.Hughes@islington.gov.uk>; Gallacher, Simon <Simon.Gallacher@islington.gov.uk>; Ford, Andrew <Andrew.Ford@islington.gov.uk>
Subject: TEN application, Old Sessions House, 18-24 September, 10:00 - 00:00

Dear Sirs

I am in receipt of the above application. All applications are passed to me for scrutiny with regard to the licensing objective of the prevention of public nuisance.

I note that you have given an undertaking that no drinks shall be taken out onto the public highway for the duration but you have ticked the box for both on and off sales of alcohol.

You also state that SIA security will be on duty for the event. How many SIA do you propose to employ? You state up to 499 people will be coming to the event on each night.

In addition, you have applied for regulated entertainments, how do you propose to contain sound inside the building? What will the entertainments consist of?

How will you disperse customers quickly and quietly from the event? Please send me your dispersal plan.

Please note: This is a time-limited enquiry. If I do not hear back from you promptly I am minded to make a representation against this application to the Licensing Committee.

Anne Brothers
Licensing Noise Liaison Officer
Pollution Team
Public Protection Division
222 Upper Street
London N1 1XR
Tel: 020 7527 3047
Alternative contact: Noise Support Team: 020 7527 7272

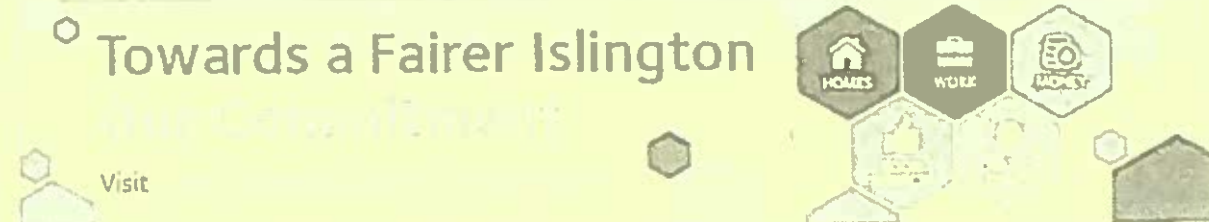
www.islington.gov.uk

How to get here:

<http://www.islington.gov.uk/contact/visitingoffice/222upperstreet.asp>

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From: Ryan Peermamode [<mailto:rpeeramode@tandtp.com>]
Sent: 01 August 2017 10:52
To: Brothers, Anne <Anne.Brothers@islington.gov.uk>
Subject: RE: TEN application, Old Sessions House, 18-24 September, 10:00 - 00:00

Dear Anne

Further to your email, our client has provided the following:-

- **How many SIA security?**
 - Between 10 – 14 SIA officers everyday during public opening hours
- **What will entertainment consist of?**
 - Occasional Pop up acoustic artists (not full bands), occasional DJs, throughout the period but not every day. Most days will only have background music as this is an exhibition space.
- **How will customers disperse?**
 - Customers will come in and out of the front doors, based on our previous experience, given this is an art exhibition people will come and go throughout the day, we will not have 'mass dispersal' at one time. We do not have a dispersal plan to provide.
- **How do you propose to contain sound inside the building?**
 - We will engage the services of a specialist acoustic monitoring company (Three Spires) whom will install monitoring equipment around the perimeter of the building throughout the duration of our tenancy. Results will be reviewed throughout the duration of our tenancy to ensure we are within formal guidelines.
 - At times of live music, all windows and doors will be closed. The main (front) entrance has an acoustic lobby (double door constructed of hard wood)

I hope this goes some way to alleviating your concerns.

Kind regards

Ryan

Ryan Peermamode
Licensing Assistant

Thomas & Thomas Partners LLP
38a Monmouth Street, London, WC2H 9EP
D: 020 7042 0417
E: rpeeramode@tandtp.com
W: www.tandtp.com

From: Brothers, Anne
Sent: 01 August 2017 15:30
To: 'Ryan Peermamode' <rpeeramode@tandtp.com>
Subject: RE: TEN application, Old Sessions House, 18-24 September, 10:00 - 00:00

Dear Mr Peermamode

How will the volume for the DJ's performances be limited? Will they be bringing in their own equipment?

Which company of acoustic consultants will your clients be using? I attach a copy of the technical guidance for acoustic consultants for their information, please ask them to contact me to discuss their noise control regime for this proposed event. They should comply with the Technical Guidance How will the occupiers deal with any complaints from residents?

In addition, please clarify whether sales of alcohol will be for consumption on the premises only or both on and off sales.

I need this information by tomorrow as the consultation period ends then.

Anne Brothers
Licensing Noise Liaison Officer
Pollution Team
Public Protection Division
222 Upper Street
London N1 1XR
Tel: 020 7527 3047
Alternative contact: Noise Support Team. 020 7527 7272

www.islington.gov.uk

How to get here:

<http://www.islington.gov.uk.uk/contact/visitingoffices/222upperst.asp>

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From: Emma-Jane Taylor
Sent: 09 August 2017 16:02
To: Brothers, Anne <Anne.Brothers@islington.gov.uk>
Cc: Benjamin Webster; Alun Thomas; Ryan Peermamode; Jones, Carol
Subject: Re: TEN application, Old Sessions House, 18-24 September, 10:00 - 00:00

Dear Anne,

Thank you for your time just now, I really appreciate it. As discussed, please see below the details of what we have planned at Old Sessions House. Hopefully this will address some of your concerns, and we are very grateful for your advice and guidance to make sure this is a successful show and exhibition.

Saturday 16 September (currently not in the TEN)

- The Burberry fashion show will take place at 7pm on this day, with a peak noise from 7pm – 7.20pm where pre-recorded music (not live) will be played to a private audience of approximately 600 invited guests.
- There will be no alcohol sales on this date.
- Post show, our guests will be invited to view our exhibition of British Photography (the "Exhibition"), featuring over 30 of the UK's most celebrated social and documentary photographers of the 20th century. As our guests look around the Exhibition we will play background music only. We expect all guests to have departed by approximately 8.30pm.
- The Exhibition will be displayed over 3 floors of the magnificently restored Old Sessions House which will open to the public (see below) for the first time since its recent restoration.
- Please be aware that the roof terrace will not be used or accessible during our programme.
- We have PRS & PPL License for background music for the entire time of our residency in Old Sessions House.

Sunday 17th September (currently not in the TEN)

- This will be a private view day where we will invite key media and Burberry clients in to see the Exhibition.
- No alcohol sales on this date.
- No live/amplified music, we will play background music only.

Monday 18th September – Sunday 24th September (TEN application 1)

- The Exhibition will be freely open to all members of the public, from 10am – 9pm daily.
- There will be a public programme of talks, workshops and readings happening daily that the public can sign up to and join for free
- This is a continuation of the format we successfully held at Manette Street in Soho in September 2016 and February 2017 where we held our fashion show and, subsequent to our fashion show, we had an exhibition of British craft and a Henry Moore exhibition.
- Alcohol sales will be on the ground floor only, at a pop-up café - an extension of Thomas's, Burberry's permanent café at our Regent Street store.
- Thomas's will sell cakes, tea and coffee, salads and light lunch options as well as a very limited alcoholic beverage list (normally wine, beer, champagne, and a gin and tonic option). This is not a full bar. Thomas's is ancillary to the Exhibition serving visitors to the Exhibition, it is not a destination.
- We have put in for extended hours should we have any private dinners or private events for small groups in the evenings. At present the public hours are intended to close at 9pm.

Monday 25th September (Not in TEN)

- We will continue with the Exhibition with café, but will not sell alcohol.

Tuesday 26th September – Sunday 1 October (TEN application 2)

- The format here is the same as the first week, with the Exhibition and alcohol sales at the pop up Thomas's café.
- I have asked Alun on copy to submit this to you asap.

Café:

- Thomas's will be operated by our catering partner, Rocket Food. Rocket have significant experience in running this kind of pop up café, and have a license holder that will be present on site.
- We have done this same pop up café twice in the heart of Soho and did not experience any problems with noise nor alcohol. We are a luxury brand holding an art exhibition with ancillary café. Our expected clientele is families and the arts/fashion crowd, and beyond 9pm it will be small groups of invited guests only.
- We have between 10-14 SIA security on site at all times.
- In terms of 'off-sales' – we wish to ask that if someone purchases an alcoholic drink on the ground floor they are permitted to walk around enjoying the Exhibition on the other 2 floors with this in hand, we will also have a small library/reading room and book shop on the third floor. No glassware or alcohol will be permitted to be taken off the premises at anytime, per above the roof will not be used. Please note we will have staff and security on each of the floors so the public will be adequately stewarded at all times.

Regulated Entertainment:

- Whilst we have put in for regulated entertainment on each of the days, this is because the programme is still to be confirmed. At present, we are proposing to have an acoustic music artist come to play perhaps on 3 occasions only during the 2 weeks.
- This is low volume, likely to be a solo artist and these performances will either be at lunchtime or early evening, and will be part of our Burberry Acoustic platform, championing young talent. (<https://us.burberry.com/acoustic/>)
- At present, we are not planning to have DJ's in the evenings, we can update you if we do decide to do this and will make sure all relevant plans are in place for this (per below, they would not have control over volumes)

Noise Monitoring:

- Thank you for sending us your technical requirements for noise monitoring. We partner with Three Spires Acoustics, an independent firm of consultants specializing in environmental acoustics.
- Our practice is for Three Spires to set up monitoring equipment within the vicinity of the building, including proximity to residents in line with guidance. This will be installed in the weeks before our event, and from this we take base readings.
- We will then monitor on any occasion we have any 'live music' activity to make sure that we are within the permitted levels as advised in your guidelines document.
- I am getting the full specification of the equipment that they will be using.
- With the limited amount of 'live' activity planned, we do not feel a limiter will be needed. Burberry's internal event management team will have full control of the PA and will manage levels in line with guidance. Any DJ or sound engineer will not be in control of this.

Residents:

- We are working with the landlord currently on their communication to the local residents, I can absolutely send you this letter once it is finalised. The aim is to get this out the week

commencing 21 August to inform the local residents well in advance of the activities that will take place, and invite them to a consultation meeting with both the landlord and Burberry present to answer any queries they may have. Please note, the Burberry show and Exhibition venue has not been announced at this stage and remains highly confidential, hence our timing to having this meeting with the residents when we can share all details.

- We will make sure there is a mobile number and email address on the letters that will be monitored 24 hours a day so should any resident have a complaint/concern they can contact us directly and the issue will be dealt with immediately.

Thank you again for your consideration of the above, do let me know if you have any further questions. We look forward to continuing the success of our past activities in this new venue, and welcome any further advice you may have.

For reference, please see below the highlights video's from our previous 2 activities in Westminster should this be helpful to you:

September 2016:

<https://www.youtube.com/watch?v=hyVEVDRrzrc>

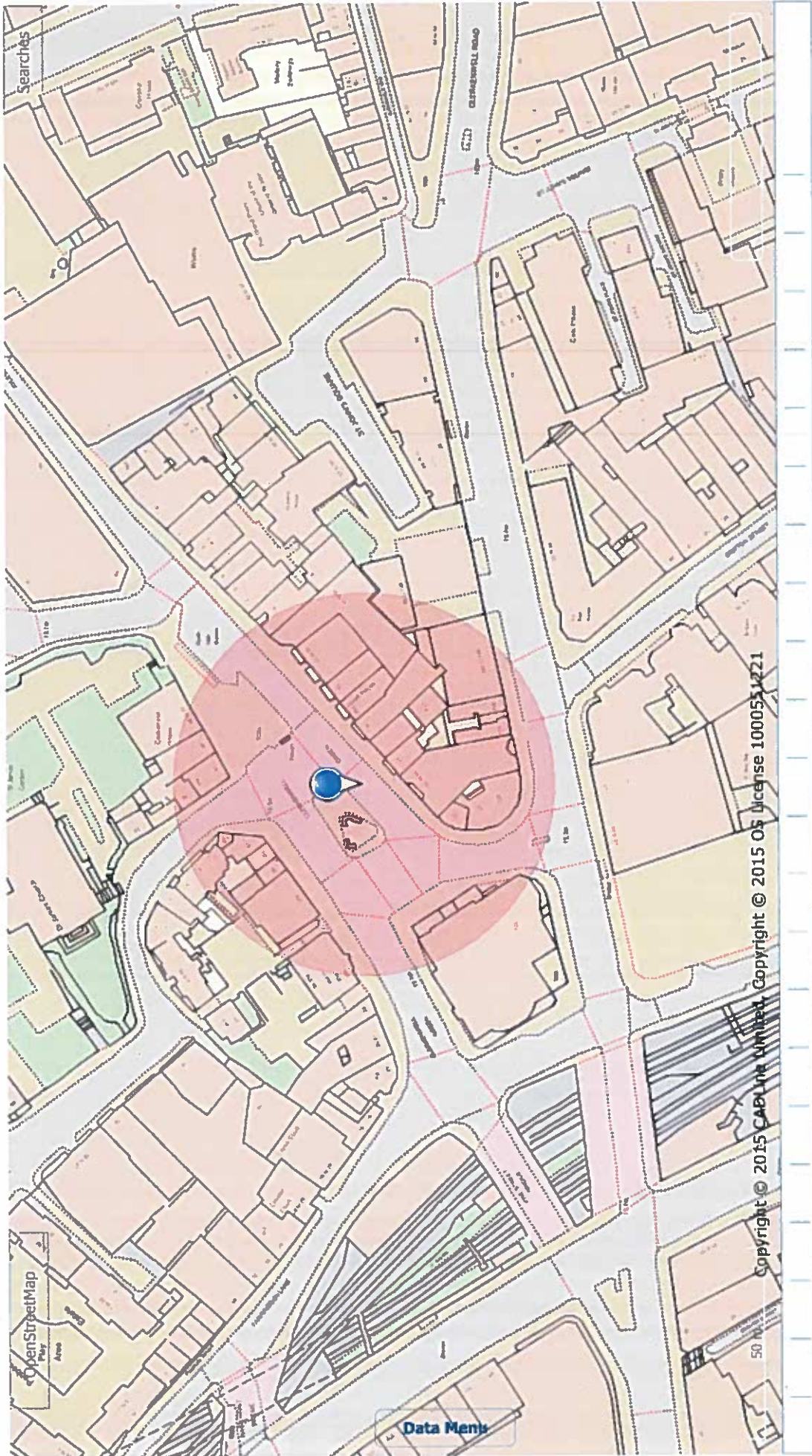
February 2017:

<https://www.youtube.com/watch?v=4RP89ZVjCJk>

Please trust that the careful management of all of our events is of utmost importance to Burberry, and our aim here is to bring new audiences to celebrate British Photography in this important landmark building in Islington. The support of the local residents and the Council is a key part of the success of the overall project.

Very best,
Emma-Jane

Emma-Jane Taylor
Events
BURBERRY



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